Mayor Frank Hansen

Deputy Mayor Terry Anderson

Councilmembers Gene Fisher Chris Wythe Ralph Shape Joe Brennan Don DeHan



"The Hospitality City"

City Manager
Bruce A. Rayburn
Assistant City Manager
Craig R. Ward
City Attorney
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CITY MANAGER'S WEEKLY UPDATE April 16, 2004

Dear Mayor, Councilmembers, Residents and Employees:

2004 Annual Overlay Program: Every year, the Engineering Division has a pavement rating performed on roadways throughout the City. The pavement ratings are the basis for selecting roads for the Annual Overlay Program. Other factors considered include expected future utility or development work and location to maximize the paving contractor's efficiency. This year's proposed locations are as follows:

South 135th Street from 24th Avenue South to Military Road South 22nd Avenue South from South 132nd Street to South 136th Street 16th Avenue South from South 144th Street to South 146th Street South 146th Street from 16th Avenue South to 24th Avenue South 28th Avenue South from South 142nd Street to South 144th Street 26th Avenue South from South 144th Street to South 146th Street South 152nd Street from 29th Avenue South to Military Road South Military Road South from South 152nd Street to International Boulevard South 150th Street from 32nd Avenue South to Military Road South South 146th Street from 26th Avenue S. to Military Road South South 188th Street from SR509 to 16th Avenue South 8th Avenue South from South 186th Street to Des Moines Memorial Drive

This year, the City will participate in King County's Overlay Project as part of our existing contract for road services with the County. We expect to realize lower asphalt unit costs as a benefit of joining in the County's contract. The work is scheduled to occur this summer. To see a map of this year's overlay roads plus all overlays since incorporation, visit the City's web site at www.ci.seatac.wa.us/localmaps/index.htm.

Light Rail Airport Station Location Evolves: The mutual plans of the Port of Seattle (Port) and Sound Transit (ST) continue to evolve in defining the location of the proposed Light Rail Transit (LRT) station serving the Airport and the SeaTac City Center. At a presentation before the ST Central Link Oversight Committee on April 15, 2004, Port and ST staff

presented a status report on their progress designing the LRT system to the Airport. A copy of the presentation materials is included in the City Council's packet and a presentation to the City Council will be scheduled soon.

Highlights are that the LRT alignment will be located in the median of the north access expressway after leaving the LRT station at S. 154th St. and crossing SR 518. The Airport-City Center LRT station will be located at approximately S. 176th St at the same elevation as the Airport terminal's ticketing level. The pedestrian connection with moving sidewalks from the LRT station to the Airport terminal will be located just below that level, at the same elevation as the existing bridges from the parking garage to the terminal. A pedestrian bridge from the LRT station east across International Boulevard is planned, though the design effort to address specific details is anticipated in late 2004-2005. The Airport's plans will permit ST to begin construction of the LRT segment in 2007, which would allow LRT operations to the Airport and City Center as early as 2011.

Fire Department News: The Fire Department, along with Tukwila Fire responded to a spectacular vehicle accident on Tuesday the 13th. Upon arrival of Engine 46, the crew found two vehicles lodged into the east wall of the Windsor Heights Apartment Building. The driver of a pick-up truck traveling west on S. 173rd St. lost control of the vehicle, crossed 32nd Avenue S., proceeded across the apartment building parking lot and struck a parked vehicle. Both vehicles ended up penetrating the east wall of the building (see attached photos). The driver of the pick-up was treated and transported to Harborview Medical Center. There were no injuries to any of the apartment occupants, but six units were declared uninhabitable by the City's Building Division. Firefighters from Tukwila and SeaTac shored up the structure so the vehicles could be safely removed. The Fire Department assisted the Building Division in assessing structural damage and working with the property owner. The call originated at 7:15 AM and concluded at 3:30 PM that afternoon. As a side note, *Good Morning America* showed the accident scene on national television on Wednesday, April 14th. To our knowledge, the displaced residents were accommodated in vacant apartments in another area of the apartment complex.

Egg Hunt was a Huge Success! Kids had a blast scrambling for eggs and treats at this year's annual Egg Hunt sponsored by the City of SeaTac's Parks & Recreation Department, Fire Department and Fire Fighters Local Union #2919. The warm, sunny weather brought an estimated attendance of 350-400 participants to Angle Lake Park. The Easter Bunny was on hand to greet kids and pose for photos. Thank you to teen volunteer, Raja Hanif, for bringing the bunny to life. See attached photo of the bunny with two helpers you may recognize.

SeaTac resident Lisa Woessner made a generous donation of over 50 filled Easter baskets that were distributed to needy youth in the community. While some of those baskets were given as prizes at the Egg Hunt, about a dozen were delivered to Valley General Hospital by the Fire Department for distribution to kids visiting the emergency room during Easter weekend. Thank you to Lisa for her kindness and generosity.

April Calendar

•	Agendas:	Planning Commission Human Services Advisory Committee	4.19.04 4.19.04
•	Minutes:	Land Use and Parks Committee Administration and Finance Committee	4.8.04 4.13.04

• Council Actions from Regular Council Meeting April 13, 2004

Bruce Rayburn, City Manager

CITY OF SEATAC PLANNING COMMISSION MEETING

April 19, 2004

Council Chambers, SeaTac City Hall, 4800 S. 188th Street

Open House - 5:00 p.m. to 6:00 p.m.

Regular Meeting - 6:00 p.m. to 8:00 p.m.

MEETING AGENDA

- 1. Call to Order/Roll Call 6:00 P.M.
- 2. Approve Minutes of March 22, 2004 and March 30, 2004 6:00 to 6:05 P.M.
- 3. Public Hearing 6:05 to 6:45 P.M.
 - Public Hearing on Minor Amendments ("Set #1") to the Zoning Code
- 4. Old Business 6:45 to 7:15 P.M.
 - Overview of Potential 2004 Comprehensive Plan Amendments and the Comprehensive Plan Update Assessment Report
 - Continued Discussion about Wireless Telecommunications Facility (WTF) Consultant's Work
- 5. New Business 7:15 to 7:45 P.M.
 - Presentation on School District Property Disposition by Alan Schmidt, Director of Facilities and Planning, Highline School District
 - Initial Review of Minor Amendments ("Set #2") to the Zoning Code
- 6. Commission Liaison's Report 7:45 to 7:55 P.M.
- 7. Planning Director's Report 7:55 to 8:00 P.M.
- 8. Adjournment 8:00 P.M.

5:00 to 6:00 OPEN HOUSE TO DISCUSS THE COMPREHENSIVE PLAN & DEVELOPMENT REGULATION AMENDMENT PROCESS.



City of SeaTac Human Services Advisory Committee

Karyn Kuever
(Chair)
Trish Crocker
Jo Kraft
Janelle McCray
Darleene Thompson

The Human Services
Advisory Committee serves
the City Council by advising
on human services issues
including:

community needs
human services priorities
plans and policies
funding requests
annual funding plans
collaborative & regional
planning initiatives
service trends & updates

City of SeaTac 4800 South 188th Street. SeaTac, WA 98188 206.973.4815

TDD: 206.973.4808 FAX: 206.973.4819

Meeting Notice

City of SeaTac City Hall Riverton Room

Monday, April 19, 2004 6:00 PM

Agenda

Call to Order

Approval of Minutes:

March 15, 2004

Business:

- Presentation: Ruth Dykeman Children's Center - In Home Counseling (10-15 minutes) Tanisha Byrnes
- Presentation: Catholic Community
 Services Counseling Program
 (10-15 minutes)
 Joe Gillis
- Funding strategies per Comp Plan

New Business:

- HS Annual Report 6/22
- HS booth at International Festival

Next Meeting:

May 10

Adjournment

						
<u></u>	April 2004					
	✓ April 2004 ✓ Go >					
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	<u>2</u>	3 Rummage Sale & Free Plant Exchange 9am (NSPCC)
4	PC 5:30pm (Cancelled)	<u>6</u>	7	8 LUP 4pm (Airport Conf RM 345)	9 11:30am SWKC (Doubltee Suites/Southcenter Parkway)	10 Egg Hunt 9am (Angle Lake Park)
	12 Civil Svs Com 3:30pm (Riverton Training RM 128)	13 A&F Mtg 3pm (Airport Conf RM 345) SS 5pm (CC RM 105) /RCM 7pm (CC RM 105)	14 Joint STEP & Hotel/Motel 10am & Hotel/Motel Mtg 11am (Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128) Gardening Class 6pm (CC RM 105)	15 Sr Citizen Adv Com 10am (NSPCC)	16	17
<u>18</u>	19 Comprehensive Plan Open House 5pm (CC RM 105) PC 6pm (CC RM 105) Human Svs Adv Com 6pm (Riverton Training RM 128)	20	<u>21</u>		<u>23</u>	24 Special Recycling Event 9am (Tyee High School)
<u>25</u>		27 T&PW 3pm (Airport Conf RM 345) PS&J 4pm (Tentative) Library Advisory Comm Mtg. 5:30pm (Riverton RM 128) SS 5pm (CC RM 105) /RCM 7pm (CC RM 105)	<u>28</u>	<u>29</u>	30	

MEETING LEGEND:

ND: MEETING Location

A&F Administration & Finance **RCM** Regular Council Meeting (CC RM 105) Council Chambers* LUP Land Use & Parks SCA Suburban Cities Association (NSPCC) North SeaTac Park Community Center PC Planning Commission SCM Special Council Meeting (VRCC) Valley Ridge Community Center PS&J Public Safety & Justice SS Study Session (VV Library) Valley View Library **PSRC** Puget Sound Regional Council SSS Special Study Session

SWKC Southwest King County Chamber
T&PW Transportation & Public Works

Updated 04/07/2004

*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605; Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809 Mayor Frank Hansen

Deputy Mayor Terry Anderson

Councilmembers Gene Fisher Chris Wythe Ralph Shape

Joe Brennan Don DeHan SEATAC SEATAC

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City Council Committee Meeting Minutes Land Use and Parks Committee (LUP) April 8, 2004 4:00 P.M./Airport Conference Room – 345

Present: Absent: Commence: 4:00 p.m. Adjourn: 7:10 p.m.
Terry Anderson X
Ralph Shape

Others Present:

Roger McCrackenTom TrompelerSteve ButlerTom PhillipsBrian GallowayRod OlsenLinda SniderMark JohnsenMike ScareyRoberta NestaasBruce RayburnJack DodgeHolly Anderson

Staff Coordinator: Steve Butler, Director, Planning & Community Development

AB#	Topic	Disposition
	1. Discussion about How to Apply City Development Regulations (for example, parking standards) to the "Change of Use" of an Existing Business Building	

- This issue has come up again recently, with a commercial "park n fly" operation expanding onto existing sites, and converting the site to a commercial "park n fly" operation.
- Based on LUP input, the City has not required the expanded businesses to meet all of the parking and landscaping standards.
- Roger McCracken and Rod Olsen stated that this approach was not fair, since it allowed one park n fly to be treated differently than another.
- Linda Snider agreed that all surface parking lots should be treated the same.
- Roger added that an existing hotel should not be able to convert its hotel-related parking to commercial park n fly parking purposes.
- In the case of a T.V. Shop conversion, Ralph stated that the T.V. shop will continue to be rundown; all uses should meet City standards to the greatest extent possible, but perhaps determined on a case-by-case basis.
- Chris said that perhaps the City can distinguish between small-scale commercial and expansion of parking lots.
- Roger stated that if a business charges for parking, then it should meet all standards.
- As an aside, Bruce said that before the City issues permits for any new activities, we should have the business owner comply with outstanding code enforcement issues.

2. Discussion about the
Lutheran Community Services
(LCS) and LATCH Property and
Related Sub-area Plan and
property-Specific Conditions

___Informational Update
___X_Recommended for:
___X_Approval
___Approval with Modifications
___Denial
__X_Referred to Comp Plan Amendment Process

(Application to be completed by LSC.

- When the Comprehensive Plan and Zoning Map changes were made, the uses were limited to the following:
 - Senior housing; day care; social service offices, (for administration and programs); medical/dental clinic (not to exceed more than 4,000 sq.ft.); and professional office (not to exceed 500 sq.ft.)
- LCS would like to remove the size limitations on the "medical/dental clinic" use of the property.
- There is an increased need for medical services and the Community Health Center of King County needs to have a minimum of four doctors, versus the original proposal of two doctors and associated staff.
- The total square footage of the project wouldn't change; just the uses within the project.
- Ralph asked if there are any issues related to site coverage or parking? The answer was that their project would still need to meet all applicable standards.
- The bottom floor is 12,000 sq. ft., the second and third floors would be less than 12,000 sq. ft. per floor.
- Original Concern: That the medical clinic might be larger than originally proposed.

	 Chris stated that it might be preferable to put a maximum limit on the upper floor of the medical clinic. Question: Should we completely remove the lids, or just expand the square footage under the two limited uses? LUP recommended that the limits be completely removed.
3. Discussion about Proposed Zoning Code Amendment Regarding Landscaping Buffer Standards for Existing Businesses (Issue Raised by William Fowler, Willie's Texaco)	

4. Brief Discussion about Comprehensive Plan Update Schedule & Difference between Comprehensive Plan Update Assessment Report and the "Preliminary Docket"	
5. Discussion about Workshop Presentation and Upcoming Schedule Regarding Proposed Wireless Communication Facilities (WCF) Regulations	 X Informational Update Recommended for:

6. Discussion about	Informational Update
Miscellaneous Zoning Code	X Recommended for:
Amendments	X_Approval
	Approval with Modifications
	Denial
	Referred to
	 Staff described Zoning Code amendments related to: 1. lot width 2. lot area calculation for short plats where there is a right-of-way dedication 3. determination of sign height 4. sensitive area signage 5. Add a "Sports Club" definition and add to the Land Use Charts.
	• There was a lot of discussion about item #5.
·	Such a use might be better than a vacant building.

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City Manager Bruce A. Rayburn **Assistant City Manager** Craig R. Ward City Attorney Mary E. Mirante Bartolo City Clerk Judith L. Cary

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City Council Committee Meeting Administration & Finance

Tuesday, April 13, 2004 3:00 p.m. / Airport Conference Room (#345)

Members:

Ralph Shape, Chair

Absent: Don DeHan and Gene Fisher

Commence: 3:03 p.m.

Adjourn:

4:30 p.m.

Staff Coordinator: Mike McCarty, Finance and Systems Director

Topic	Disposition
1. Position Vacancy Review Board (PVRB) Recommendations (Steve Mahaffey)	Informational UpdateX Recommended for:ApprovalApproval with modificationsDenialX Referred to4/13/04 SS . Human Resources Director Steve Mahaffey reported that the Position Vacancy Review Board had met recently and is presenting three recommendations to the A&F Committee. The Public Works Department has a Civil Engineer I position vacancy due to the resignation of Tim Smith. Mr. Mahaffey noted this position is 100% funded outside of the General Fund. The second recommendation presented was for a Public Works Maintenance Worker I. This position has been vacant since May 2003, and the PVRB had denied a request to fill in 2003 due to the possibility of lay-offs. Public Works Maintenance Supervisor Sean Clark provided information on the work this additional position would be able to provide. This position is also 100% funded outside of the General Fund. The final recommendation was for a Planning Intern, recently vacated due to the incumbent's resignation. This position is 100% grant funded, and Planning Director Steve Butler noted that current available funding would keep the intern on staff until December 2004. The A&F Committee concurs with the three recommendations as presented.

2. Fire Station 45 Generator Purchase (Pat Patterson)	Informational UpdateX_Recommended for:X_ApprovalApproval with modificationsDenialX_Referred to4/13/04 SS Facilities Director Pat Patterson reported that the existing generator is over 20 years old and in need of replacement. This item was approved in the 2004 Budget for \$70,000 and will be accomplished for less than \$60,000.
3. Cable-casting Options and Costs (Craig Ward)	X_Informational UpdateRecommended for:ApprovalApproval with modificationsDenialReferred to Assistant City Manager Craig Ward distributed a report listing the various cable-casting options available to the City of SeaTac. Mr. Ward summarized the cable programming services that other cities in our area are currently providing to their citizens, then presented the three programming options SeaTac could consider. Comcast is required to provide SeaTac with equipment worth approximately \$170,000 to provide broadcasts of council meetings. Mark Seigel, the City's representative on Puget Sound Access (PSA), provided information on the specific alternatives in programming available. Mr. Ward indicated this subject will be a topic at a future Council Study Session.
4. Survey of Businesses That Didn't Renew Their Business Licenses (Craig Ward)	X Informational Update Recommended for: Approval Approval with modifications Denial Referred to Mr. Ward distributed a survey that will be sent to all businesses that didn't renew their SeaTac business license during the last renewal process. The City is hoping to obtain feedback regarding the reasons that they didn't renew, as well as getting some input on their experience doing business in SeaTac. The results of this survey will be reported on in the future.
5. Japanese Garden Agreements Update (Craig Ward)	Informational UpdateX_Recommended for:X_ApprovalApproval with modificationsDenialX_Referred to4/13/04 SS Mr. Ward reported that modifications have been made to the draft License

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5. Japanese Garden Agreements Update (Craig Ward) – (cont.)	Agreement to limit City liability for hazardous waste contamination, which the Port of Seattle has agreed to. A Motion to authorize the City Manager to execute a License Agreement with the Port and an agreement with the City of Burien to preserve the Seike Japanese Garden in place throughout 2004 and 2005, pursuant to raising funds to relocate the garden, will be presented at the April 13, 2004 Study Session.
6. 2004 Budget Amendment for Salary & Benefit Increases - IAFF Contract (Mike McCarty)	Informational UpdateX_Recommended for:X_ApprovalApproval with modificationsDenialX_Referred to4/13/04 SS Finance Director Mike McCarty reported that this budget amendment is necessary to transfer expenditure authority from the General Fund/Non-Departmental section to the Fire Department for the cost of living adjustment and additional Kelly days provisions of the recently ratified collective bargaining agreement with IAFF Local 2919. When the 2004 Budget was developed in late-2003, salary and benefits for IAFF-represented positions were budgeted at 2003 levels since a labor contract was not yet in place for 2004. Mr. McCarty noted that this amendment only transfers appropriation authority from one department to another, with no impact on the General Fund budget.
7. Space Available Signs for City Hall Site (Bruce Rayburn)	X Informational Update X Recommended for: X Approval Approval with modifications Denial Referred to City Manager Bruce Rayburn distributed an example of the space available signs the City plans to display on the City Hall property to advertise the available office space on the 2nd Floor, which is approximately 2/3 of the total area on that floor. Mr. Rayburn noted that Windermere Real Estate has attempted for the past nine months to lease this space on the City's behalf, but a soft rental market hasn't turned up any serious possibilities. The signs will be displayed in an effort to assist in this effort.
8. Recap of 2003 General Fund Budget (Bruce Rayburn)	X Informational Update Recommended for: Approval Approval with modifications Denial Referred to Mr. Rayburn distributed and summarized a handout that contained information regarding the final results in the General Fund for 2003. The decrease in General Fund balance at the end of 2003 was only \$47,000, not the \$3.3 million

8. Recap of 2003 General Fund Budget (Bruce Rayburn) - (cont.)	that had been estimated in preparing the 2003 Budget and at the May 2003 Council Retreat. During the 2004 Budget process in October 2003, staff estimated that fund balance would be drawn down approximately \$858,000 by 2003 year end. However, a combination of higher than estimated revenue and final expenditures less than department estimates resulted in a significantly lower draw down of \$47,122. A table displaying the difference between 2003 year-end estimates and 2003 actuals by department was reviewed, as well as a fund balance summary for the General Fund (Budget vs. Actual) for the years 1991 through 2004. Mr. Rayburn noted many instances in the City's history where budgeted expenditures exceeded estimated revenues, resulting in a budgeted reduction of fund balance in the General Fund.
9. Next Meeting	May 11, 2004 at 3:00 p.m.

City of SeaTac Council Actions April 13, 2004

The following Council Actions were taken at the April 13, 2004 Regular Council Meeting:

Agenda Bill #2424, Motion approving the purchase of a new Generator for Fire Station 45 was carried and became effective on April 13, 2004

Agenda Bill #2406, Ordinance #04-1006 amending the 2004 Annual Budget for Salary and Benefit Increases was adopted and becomes effective April 23, 2004

Agenda Bill #2420, Motion authorizing Final Acceptance of the McMicken Heights Elementary Play Yard Improvements Project was carried and became effective on April 13, 2004

Agenda Bill #2421, Motion authorizing Final Acceptance of the Landscape installation at the City Maintenance Facility was carried and became effective on April 13, 2004

Agenda Bill #2418, Motion authorizing the City Manager to execute Agreements with the Port of Seattle and the City of Burien to preserve the Seike Japanese Garden was carried and became effective April 13, 2004





